



Request for resignation Undergraduate level

Received no.
Date/...../.....
Recipient

Date/...../.....

Subject: Request for resignation

Dear President of Chiang Mai Rajabhat University,

Attached : Consent letter from guardian (For legal-aged student, only ID copy attached)

I (Mr. / Mrs. / Miss / Ms.).....

Student Code

--	--	--	--	--	--	--	--

 curriculumprogram of study..... group.....

a student of [] regular program [] non-regular (SAT-SUN) [] non-regular (FRI-SUN [] others.....

type of degree [] four years [] five years [] continuing program [] others

current address

postal code.....phone no.....

would like to resign from being a Chiang Mai Rajabhat University student

because of () attending other institutes () attending a new program () timing difficulties

() Acc. GPA not meet the requirement () financial difficulties () others

For your consideration.

Yours sincerely,

Signed: Student

(.....)

<p>① Advisor's opinions</p> <p>.....</p> <p>() Approved () Disapproved</p> <p>Signed: Advisor</p> <p style="text-align: center;">...../...../.....</p>	<p>③ President's opinions</p> <p>.....</p> <p>() Approved () Disapproved</p> <p>Signed: President</p> <p style="text-align: center;">...../...../.....</p>
<p>② Dean's consideration</p> <p>.....</p> <p>() Approved () Disapproved</p> <p>Signed : Dean</p> <p style="text-align: center;">...../...../.....</p>	<p>④ Office of the Registrar</p> <p>.....</p> <p style="text-align: center;">Approval notified</p> <p>Signed : Director</p> <p style="text-align: center;">...../...../.....</p>

Letter of guardian's consent

Written at.....

Date.....Month.....Year.....

Subject :

Dear President of Chiang Mai Rajabhat University,

I (Mr. / Mrs. / Miss / Ms.)age.....years
occupation.....address.....
..... postal code.....phone no

am the guardian of
related to the student as..... , giving my consent to

- resign from studentship
- have suspension in semester..... academic year.....
- transfer to another institute.....
- transfer from program..... faculty.....
to program..... faculty.....
because.....

.....

For your consideration.

Yours sincerely,

(Signed).....
(.....)

Remarks: Guardian's ID copy with certified signature to be attached.